

**EAST ALAMOSA
WATER AND SANITATION DISTRICT**

FINANCIAL STATEMENTS

December 31, 2018



**Wall,
Smith,
Bateman Inc.**
Certified Public Accountants

EAST ALAMOSA WATER AND SANITATION DISTRICT
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December 31, 2018

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INDEPENDENT AUDITORS' REPORT



Wall,
Smith,
Bateman Inc.

To the Board of Directors
East Alamosa Water and Sanitation District
Alamosa, Colorado

We have audited the accompanying financial statements of the governmental activities, the business-type activities, and each major fund of East Alamosa Water and Sanitation District (the District), as of and for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, and each major fund of East Alamosa Water and Sanitation District, as of December 31, 2018, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Certified Public Accountants

700 Main Street, Suite 200 PO Box 809 Alamosa, CO 81101 | 719-589-3619 | f 719-589-5492 | www.wsbcpa.com

Other Matters

Required Supplementary Information

The District has omitted the management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Accounting principles generally accepted in the United States of America require that the budgetary comparison information on page 20 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The enterprise fund budgetary comparison information is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The enterprise fund budgetary comparison information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Wall, Smith, Bateman Inc.

Wall, Smith, Bateman Inc.
Alamosa, Colorado

April 26, 2019

**EAST ALAMOSA
WATER AND SANITATION DISTRICT
BASIC FINANCIAL STATEMENTS**

EAST ALAMOSA WATER AND SANITATION DISTRICT
STATEMENT OF NET POSITION
December 31, 2018

	Primary Government		TOTAL
	Governmental Activities	Business-Type Activities	
ASSETS			
Current Assets			
Cash and Investments	\$ -	\$ 890,166	\$ 890,166
Water and Sewer Accounts Receivable	-	31,866	31,866
Property Tax Receivable	69,629	-	69,629
Other Accounts Receivable	-	1,655	1,655
Prepaid Expenditures	10,336	-	10,336
Total Current Assets	79,965	923,687	1,003,652
Noncurrent Assets			
Capital Assets			
Land	-	202,282	202,282
Water Treatment Plant	-	3,792,500	3,792,500
Water Delivery System	-	1,190,515	1,190,515
Sewer Collection and Treatment System	-	2,920,877	2,920,877
Building and Improvements	-	126,020	126,020
Office Equipment	-	11,000	11,000
Less: Accumulated Depreciation	-	(3,317,270)	(3,317,270)
Total Noncurrent Assets	-	4,925,924	4,925,924
TOTAL ASSETS	79,965	5,849,611	5,929,576
LIABILITIES			
Current Liabilities			
Accounts Payable	-	7,159	7,159
Note Payable	-	66,667	66,667
Total Current Liabilities	-	73,826	73,826
Noncurrent Liabilities			
Note Payable	-	1,233,333	1,233,333
Total Noncurrent Liabilities	-	1,233,333	1,233,333
TOTAL LIABILITIES	-	1,307,159	1,307,159
DEFERRED INFLOWS OF RESOURCES - CURRENT			
Unavailable Revenue - Property Tax	69,629	-	69,629
NET POSITION			
Net Investment in Capital Assets	-	3,625,924	3,625,924
Restricted for:			
TABOR	1,945	-	1,945
Unrestricted	8,391	916,528	924,919
TOTAL NET POSITION	\$ 10,336	\$ 4,542,452	\$ 4,552,788

The accompanying notes are an integral part of this financial statement.

EAST ALAMOSA WATER AND SANITATION DISTRICT
STATEMENT OF ACTIVITIES
For the Year Ended December 31, 2018

Functions/Programs	Program Revenues					Primary Government		TOTAL
	Expenses	Charges for Services	Operating Grants & Contributions	Capital Grants & Contributions	Governmental Activities	Business-Type Activities	Net (Expense) Revenue and Changes in Net Position	
Primary Government:								
Governmental Activities:								
General Government	\$ 64,154	\$ -	\$ -	\$ -	\$ (64,154)	\$ -	\$ -	\$ (64,154)
Total Governmental Activities	64,154	-	-	-	(64,154)	-	-	(64,154)
Business-Type Activities:								
Water	245,787	207,341	-	-	-	(38,446)	-	(38,446)
Sewer	205,088	200,921	-	-	-	(4,167)	-	(4,167)
Total Business-Type Activities	450,875	408,262	-	-	-	(42,613)	-	(42,613)
Total Primary Government	\$ 515,029	\$ 408,262	\$ -	\$ -	(64,154)	(42,613)	(42,613)	(106,767)
General Revenues								
Taxes:								
General Property Taxes - Net					70,942	-	-	70,942
Specific Ownership Taxes					9,239	-	-	9,239
Interest Income					-	3,254	-	3,254
Miscellaneous					937	2,035	-	2,972
Total General Revenues					81,118	5,289	-	86,407
Transfers					(14,951)	14,951	-	-
Change in Net Position					2,013	(22,373)	(20,360)	(20,360)
Net Position, Beginning of Year					8,323	4,564,825	4,573,148	4,573,148
Net Position, End of Year					\$ 10,336	\$ 4,542,452	\$ 4,552,788	\$ 4,552,788

The accompanying notes are an integral part of this financial statement.

**EAST ALAMOSA WATER AND SANITATION DISTRICT
GOVERNMENTAL FUND
BALANCE SHEET
December 31, 2018**

	GENERAL FUND
ASSETS	
Property Tax Receivable	\$ 69,629
Prepaid Expenditures	<u>10,336</u>
TOTAL ASSETS	<u><u>\$ 79,965</u></u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES	
TOTAL LIABILITIES	<u>\$ -</u>
DEFERRED INFLOWS OF RESOURCES	
Unavailable Revenue - Property Tax	<u>69,629</u>
FUND BALANCE	
Nonspendable - Prepaid Expense	<u>10,336</u>
TOTAL FUND BALANCE	<u>10,336</u>
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCE	<u><u>\$ 79,965</u></u>

The accompanying notes are an integral part of this financial statement.

**EAST ALAMOSA WATER AND SANITATION DISTRICT
GOVERNMENTAL FUND
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE
For the Year Ended December 31, 2018**

	GENERAL FUND
REVENUES	
Taxes	\$ 80,181
Miscellaneous Income	937
	81,118
TOTAL REVENUES	81,118
EXPENDITURES	
Salaries and Benefits	15,698
Payroll Taxes	1,239
Contract Labor	200
Professional Services	19,770
Utilities	336
Insurance	8,309
Supplies	659
Telephone	1,887
Board Member Stipend	7,800
Conference Expense	4,397
Other Expenditures	3,859
	64,154
TOTAL EXPENDITURES	64,154
Excess (Deficiency) of Revenues Over Expenditures	16,964
OTHER FINANCING SOURCES (USES)	
Transfers to Other Funds	(14,951)
TOTAL OTHER FINANCING SOURCES (USES)	(14,951)
Net Change in Fund Balance	2,013
Fund Balance, Beginning of Year	8,323
Fund Balance, End of Year	\$ 10,336

The accompanying notes are an integral part of this financial statement.

**EAST ALAMOSA WATER AND SANITATION DISTRICT
 PROPRIETARY FUND
 STATEMENT OF NET POSITION
 December 31, 2018**

	WATER AND SEWER FUND
ASSETS	
Current Assets	
Cash and Investments	\$ 890,166
Water and Sewer Accounts Receivable	31,866
Other Accounts Receivable	1,655
Total Current Assets	923,687
Capital Assets	
Land	202,282
Water Treatment Plant	3,792,500
Water Delivery System	1,190,515
Sewer Collection and Treatment System	2,920,877
Building and Improvements	126,020
Office Equipment	11,000
Less: Accumulated Depreciation	(3,317,270)
Total Capital Assets	4,925,924
TOTAL ASSETS	5,849,611
LIABILITIES	
Current Liabilities	
Accounts Payable	7,159
Note Payable	66,667
Total Current Liabilities	73,826
Noncurrent Liabilities	
Note Payable	1,233,333
Total Noncurrent Liabilities	1,233,333
TOTAL LIABILITIES	1,307,159
NET POSITION	
Net Investment in Capital Assets	3,625,924
Unrestricted	916,528
TOTAL NET POSITION	\$ 4,542,452

The accompanying notes are an integral part of this financial statement.

**EAST ALAMOSA WATER AND SANITATION DISTRICT
 PROPRIETARY FUND
 STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION
 For the Year Ended December 31, 2018**

OPERATING REVENUES	
Water and Sewer Service Charges	\$ 405,762
Total Operating Revenues	<u>405,762</u>
OPERATING EXPENSES	
Salaries	65,944
Payroll Taxes	6,955
Sewer Maintenance	30,817
Water Maintenance	3,403
Water Treatment	43,248
Engineering	617
Professional Services	4,502
Repairs and Maintenance	14,613
Utilities	27,671
Contract Labor	47,998
Supplies	9,798
Other Expenses	4,172
Depreciation	191,137
Total Operating Expenses	<u>450,875</u>
Operating Income (Loss)	<u>(45,113)</u>
NONOPERATING REVENUES (EXPENSES)	
Interest Income	3,254
Miscellaneous Income	2,035
Total nonoperating revenues (expenses)	<u>5,289</u>
Income (Loss) Before Contributions and Operating Transfers	(39,824)
Capital Contributions	2,500
Transfers from Other Fund	14,951
Change in Net Position	(22,373)
Net Position, Beginning of Year	<u>4,564,825</u>
Net Position, End of Year	<u><u>\$ 4,542,452</u></u>

The accompanying notes are an integral part of this financial statement.

**EAST ALAMOSA WATER AND SANITATION DISTRICT
 PROPRIETARY FUND
 STATEMENT OF CASH FLOWS
 For the Year Ended December 31, 2018**

CASH FLOWS FROM OPERATING ACTIVITIES	
Cash Received from Customers	\$ 407,386
Cash Paid to Employees	(72,899)
Cash Paid for Maintenance of System	(134,178)
Cash Paid for Utilities and Other	(61,373)
	<u>138,936</u>
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES	
Cash Received from Other Funds	14,951
Cash Received from Other Activities	2,035
	<u>16,986</u>
NET CASH PROVIDED (USED) BY NONCAPITAL FINANCING ACTIVITIES	
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES	
Capital Contributions	2,500
Acquisition of Capital Assets	(11,933)
Principal Paid on Loan	(66,667)
	<u>(76,100)</u>
NET CASH PROVIDED (USED) BY CAPITAL AND RELATED FINANCING ACTIVITIES	
CASH FLOWS FROM INVESTING ACTIVITIES	
Interest Income	3,254
	<u>3,254</u>
NET CASH PROVIDED (USED) BY INVESTING ACTIVITIES	
NET INCREASE IN CASH AND CASH EQUIVALENTS	
	83,076
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR	
	<u>807,090</u>
CASH AND CASH EQUIVALENTS, END OF YEAR	
	<u>\$ 890,166</u>
OPERATING INCOME (LOSS)	
	(45,113)
Adjustments to Reconcile Operating Income (Loss) to Net Cash Provided (Used) by Operating Activities:	
Depreciation Expense	191,137
Change in Assets and Liabilities	
(Increase) Decrease in Water and Sewer Accounts Receivable and Other Accounts Receivable	1,624
Increase (Decrease) in Accounts Payable	(8,712)
	<u>138,936</u>
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	

The accompanying notes are an integral part of this financial statement.

EAST ALAMOSA WATER AND SANITATION DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS
December 31, 2018

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting and reporting policies of East Alamosa Water and Sanitation District (the District) reflected in the accompanying financial statements conform to accounting principles generally accepted in the United States of America applicable to state and local governments. Accounting principles generally accepted in the United States of America for local governments are those promulgated by the Governmental Accounting Standards Board (GASB) in *Governmental Accounting and Financial Reporting Standards*. The District's significant accounting policies are described below.

REPORTING ENTITY

Primary Government

The District was formed June 23, 1961, pursuant to Chapter 89, Article 5 C.R.S. to provide water and sanitation services to residents of East Alamosa.

Component Units

The District's financial statements include the accounts of all District operations. The criteria for including organizations as component units within the District's reporting entity, as set forth in Section 2100 of GASB's *Codification of Governmental Accounting and Financial Reporting Standards*, include whether:

- The organization is legally separate (can sue and be sued in their own name)
- The District holds the corporate powers of the organization
- The District appoints a voting majority of the organization's board
- The District is able to impose its will on the organization
- The organization has the potential to impose a financial benefit/burden on the District
- There is fiscal dependency by the organization on the District
- The organization is financially accountable to the District
- The organization receives or holds funds that are for the benefit of the District; and the District has access to a majority of the funds held; and the funds that are accessible are also significant to the District

Based on the aforementioned criteria, the East Alamosa Water and Sanitation District has no component units.

GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS

The government-wide financial statements include the Statement of Net Position and the Statement of Activities. Government-wide statements report information on all of the activities of the District. The effect of interfund transfers have been removed from the government-wide statements but continues to be reflected on the fund statements. Mainly taxes and intergovernmental revenues support governmental activities.

The statement of activities reflects the degree to which the direct expenses of a given function are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function.

Program revenues include:

- Charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and
- Grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included in program revenues are reported as general revenues.

EAST ALAMOSA WATER AND SANITATION DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS
December 31, 2018

Separate financial statements are provided for governmental funds and proprietary funds. The emphasis of fund financial statements is on major governmental funds and enterprise funds, each reported as a separate column.

MEASUREMENT FOCUS, BASIS OF ACCOUNTING, AND FINANCIAL STATEMENT PRESENTATION

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. This measurement is also used for the proprietary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants are recognized as revenue when all applicable eligibility requirements imposed by the provider are met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the District considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures are generally recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

The District reports the following major governmental fund:

- The **General Fund** is the general operating fund of the District. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

Proprietary fund financial statements are used to account for activities which are similar to those often found in the private sector. The measurement focus is based upon determination of net income, financial position, and cash flows.

The District reports the following major enterprise fund:

- The **Water and Sewer Fund** accounts for user fees and expenses for operating, financing, and maintaining the District's water and sewer systems.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

Certain eliminations have been made as prescribed by GASB Statement No. 34 in regards to interfund activities, payables, and receivables. All internal balances in the Statement of Net Position have been eliminated except those representing balances between governmental activities and business-type activities, which are presented as internal balances and eliminated in the total primary government column.

ASSETS, LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND NET POSITION/FUND BALANCE

Cash and Investments

The District's cash and cash equivalents are considered to be cash in the bank, certificates of deposit and liquid investments with original maturities of three months or less from the date of acquisition. All investments, if any, are recorded at fair market value.

EAST ALAMOSA WATER AND SANITATION DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS

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Property Taxes

Property taxes attach as an enforceable lien on property as of January 1 each year. The taxes are payable in two installments on February 28 and June 15, or in full on April 30. The District's property taxes are collected by the County Treasurer who remits monthly receipts to the District. Property tax revenue is recognized by the District to the extent it results in a current receivable.

The 2018 property tax levy due January 1, 2019, has been recorded in the financial statements as a receivable and corresponding deferred inflows of resources in the financial statements.

Prepaid Items

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements.

Capital Assets

Capital assets, which include land, water and sewer systems, sewer pumps and equipment, buildings and improvements, office equipment, and construction in progress, are reported in the business-type activities column in the government-wide financial statements. The District defines capital assets as assets with an initial, individual cost of more than \$5,000 and life of more than one year. Capital assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Water and Sewer Systems	10-55
Sewer Pumps and Equipment	5-9
Buildings and Improvements	5-40
Office Equipment	5

Long - Term Obligations

Long-term debt and other long-term obligations are recorded as liabilities in the government-wide financial statements. In the fund financial statements for governmental fund types, debt proceeds are reported as other financing source and debt payments are reported as debt service expenditures.

Compensated Absences

The District does not have a policy regarding vacation pay or sick pay. Accordingly, no accrual for compensated absences was recorded at December 31, 2018.

Deferred Inflows of Resources

In addition to liabilities, the statement of net position and governmental fund balance sheet report a separate section of deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to future periods and will not be recognized as an inflow of resources (revenue) until that time.

EAST ALAMOSA WATER AND SANITATION DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS
December 31, 2018

Encumbrances

The District does not record purchase orders in the accounting system until invoices are ready for payment. Unfulfilled purchase commitments outstanding at the end of the budget year are re-budgeted in the succeeding year. End of the year fund balance intended to be used in the succeeding year is reported as restricted fund balance.

Net Position

Net position represents the difference between assets, deferred outflows of resources, liabilities, and deferred inflows of resources. Net position should be displayed in the following three components:

- *Net investment in capital assets* – consists of capital assets, net accumulated depreciation, reduced by the outstanding balances of any borrowings that are attributable to the acquisition, construction, or improvement of those assets. Deferred outflows of resources and deferred inflows of resources that are attributable to the acquisition, construction, or improvement of those assets or related debt should be included in this component of net position.
- *Restricted* – consists of restricted assets reduced by liabilities and deferred inflows of resources related to those assets. Restricted assets consist of assets that have limitations imposed on their use either through the enabling legislation or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments.
- *Unrestricted* – consists of the net amount of assets, deferred outflows of resources, liabilities, and deferred inflows of resources that are not included in the determination of net investment in capital assets or the restricted components of net position.

Fund Balance

Fund balances are reported based on the extent to which the District is bound to honor constraints for the specific purpose on which amounts in the fund can be spent. Fund balances are classified in one of the following five categories:

- *Nonspendable Fund Balance*- amounts that cannot be spent because they are not in spendable form- such as inventory and prepaid expenditures.
- *Restricted Fund Balance*- amounts restricted when constraints placed on the use of resources are either (a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments or (b) imposed by law through constitutional provisions or enabling legislation.
- *Committed Fund Balance*- amounts that can only be used for specific purposes as a result of constraints imposed through adopted resolution by the Board of Directors, the highest level of decision making authority. Committed amounts cannot be used for any other purpose unless the Board of Directors removes those constraints by taking the same type of action. Committed fund balances differ from restricted balances because the constraints on their use do not come from outside parties, constitutional provisions, or enabling legislation.
- *Assigned Fund Balance*- amounts a government intends to use for a specific purpose; intent can be expressed by the Board of Directors or by an official or body to which the governing body delegates the authority.
- *Unassigned Fund Balance*- amounts that are available for any purpose; these amounts are reported only in the General Fund.

When an expenditure is incurred for purposes for which both restricted and unrestricted net position/fund balance is available, the District considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned, and unassigned fund balances are available, the District considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed, unless the Board of Directors has provided otherwise in its commitment or assignment actions.

EAST ALAMOSA WATER AND SANITATION DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS
December 31, 2018

Use of Estimates

The preparation of the financial statements in conformity with U.S. generally accepted accounting principles (GAAP) requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Actual results could differ from those estimates.

NOTE 2 STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

Budgets and Budgetary Accounting

East Alamosa Water and Sanitation District follows the procedures set forth in the Colorado Local Government Budget Law when preparing the annual budget for each fund. Budget procedures include:

- Preparation of budget documents by administrative staff shall be submitted to the Board no later than October 15 of each year.
- Publication of a notice stating that the budget is available for public inspection.
- Discussion of the budget in a meeting open to the public.
- Adoption of the budget in a public meeting by appropriate resolution, no later than December 31.

Formal budgetary integration is employed as a management control device for all funds of the District. All budgets are adopted on a basis consistent with U.S. generally accepted accounting principles (GAAP), except for the Enterprise Fund.

The total expenditures for each fund cannot exceed the budgeted amount unless a supplemental appropriation is adopted. The District did not adopt supplemental appropriations during 2018. All budget amounts presented in the accompanying supplementary information reflect the original budget and the final amended budget, if applicable.

NOTE 3 CASH, DEPOSITS, AND INVESTMENTS

A summary of cash, deposits, and investments for the District are as follows:

Cash on Hand and in Banks	\$ 845,327
Cash and Investments in Custody of Others	<u>44,839</u>
Total Cash, Deposits, and Investments on the Statement of Net Position	<u><u>\$ 890,166</u></u>

CASH AND DEPOSITS

Colorado State Statutes govern the District's deposits of cash. The statutes specify eligible depositories for public cash deposits, which must be Colorado institutions and must maintain federal insurance (FDIC) on deposits held.

The Colorado Public Deposit Protection Act (PDPA) requires that all units of local government deposit cash in eligible public depositories, determined by state regulators. Amounts on deposit in excess of federal insurance levels must be collateralized in accordance with the PDPA. PDPA allows the institution to create a single collateral pool for all public funds to be maintained by another institution or held in trust for all the uninsured public deposits as a group. The market value of the collateral must be at least 102% of the aggregate uninsured deposits. All deposits in 2018 were in eligible public depositories, as defined by the Public Deposit Protection Act of 1989.

EAST ALAMOSA WATER AND SANITATION DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS
December 31, 2018

Custodial Credit Risk

Custodial credit risk is the risk that in the event of a bank failure, the District's deposits may not be returned to it. At December 31, 2018, \$428,638 of the District's bank balance of \$847,099 was exposed to custodial credit risk. Deposits exposed to credit risk are collateralized with securities held by the pledging financial institutions through PDPA.

INVESTMENTS

The District's investments are subject to interest rate risk, credit risk, and concentration of credit risk. The types of investments which are authorized to be made with District funds are controlled by state statute and the investment policies of the District. Colorado statutes and the District's investment policies specify investment instruments meeting defined rating and risk criteria in which the District may invest:

- Obligations of the United States and certain U.S. government agency securities
- Certain international agency securities
- General obligation and revenue bonds of U.S. local government entities
- Bankers' acceptances of certain banks
- Commercial paper
- Local government investment pools
- Repurchase agreements
- Money market funds
- Guaranteed investment contracts
- Corporate or bank debt issued by eligible corporations or banks

Custodial Credit Risk

Custodial credit risk for investments is the risk that, in the event of a failure of the counterparty, the District will not be able to recover the value of its investment or collateral securities that are in the possession of an outside party. The District's investment policy calls for investment diversification within the portfolio to avoid unreasonable risks inherent in over investing in specific instruments, individual financial institutions, or maturities. The District's investment policy allows for the District to invest in local government investment pools. As of December 31, 2018, the Colorado Surplus Asset Fund Trust (CSAFE), the local government investment pool in which the District had invested, was rated AAAM by Standard & Poor's.

Interest Rate Risk

Colorado Revised Statutes limit investment maturities to five years or less from the date of purchase. This limit on investment maturities is a means of limiting exposure to fair values arising from increasing interest rates. The District has no investments with maturities past five years.

CSAFE is an investment vehicle established for local government entities in Colorado pursuant to Part 7 of Article 75 of Title 24 of the Colorado Revised Statutes, to pool surplus funds for investment purposes. CSAFE operates similarly to a money market fund and each share is equal in value to \$1.00. The investments do not have any unfunded commitments, redemption restrictions, redemption notice periods or withdrawal restrictions. The designated custodial bank provides safekeeping and depository services in connection with the direct investment and withdrawal functions. Substantially all securities owned by the pool are held by the Federal Reserve Bank in the account maintained for the custodial bank. The custodian's internal records identify the investments owned by the pool. Investments of the pool consist of securities of the United States Treasury, United States Agencies, Primary Dealer Repurchase Agreements and A1 rated Colorado Depositories collateralized at 102% of market

EAST ALAMOSA WATER AND SANITATION DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS
December 31, 2018

value with Treasury & Agency Securities. Asset allocation is in full conformance with S & P guidelines. CSAFE measures all of its investments at amortized cost.

Investments in local government investment pools or money market funds are not categorized as to risk because they are not evidenced by securities that exist in physical or book entry form.

NOTE 4 CAPITAL ASSETS

Capital asset activity for the year ended December 31, 2018, was as follows:

	Balance 12/31/2017	Additions	Deletions	Balance 12/31/2018
<i>Business-type Activities</i>				
Capital assets not being depreciated				
Land	\$ 202,282	\$ -	\$ -	\$ 202,282
Total capital assets not being depreciated	<u>202,282</u>	<u>-</u>	<u>-</u>	<u>202,282</u>
Capital assets being depreciated				
Water Treatment Plant	3,792,500	-	-	3,792,500
Water Delivery System	1,190,515	-	-	1,190,515
Sewer Collection and Treatment System	2,920,877	-	-	2,920,877
Building and Improvements	115,338	10,682	-	126,020
Office Equipment	9,749	1,251	-	11,000
Total capital assets being depreciated	<u>8,028,979</u>	<u>11,933</u>	<u>-</u>	<u>8,040,912</u>
Less accumulated depreciation for:				
Water Treatment Plant	659,075	75,841	-	734,916
Water Delivery System	979,830	25,733	-	1,005,563
Sewer Collection and Treatment System	1,435,137	85,418	-	1,520,555
Buildings and Improvements	44,522	3,293	-	47,815
Office Equipment	7,569	852	-	8,421
Total accumulated depreciation	<u>3,126,133</u>	<u>191,137</u>	<u>-</u>	<u>3,317,270</u>
Total Capital Assets being depreciated, net	<u>4,902,846</u>	<u>(179,204)</u>	<u>-</u>	<u>4,723,642</u>
Business-type Activities Capital Assets, Net	<u>\$ 5,105,128</u>	<u>\$ (179,204)</u>	<u>\$ -</u>	<u>\$ 4,925,924</u>

Depreciation expense was charged to functions/programs of the primary government as follows:

<i>Business-type Activities</i>	
Water and Sewer	<u>\$ 191,137</u>
Total depreciation expense - business-type activities	<u>\$ 191,137</u>

EAST ALAMOSA WATER AND SANITATION DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS
December 31, 2018

NOTE 5 LONG-TERM DEBT

Changes in Long-term Debt

<i>Business-type Activities</i>	Beginning Balance 12/31/2017	Additions	Deletions	Ending Balance 12/31/2018	Due Within One Year
Note Payable:					
Colorado Water Resources and Power Development Authority	\$ 1,366,667	\$ -	\$ 66,667	\$ 1,300,000	\$ 66,667
Total	<u>\$ 1,366,667</u>	<u>\$ -</u>	<u>\$ 66,667</u>	<u>\$ 1,300,000</u>	<u>\$ 66,667</u>

Note payable to the Colorado Water Resources and Power Development Authority in the amount of \$2,000,000, with an interest rate of 0% to purchase capacity of the City of Alamosa's new treatment plant and other associated appurtenances. The loan is payable in 30 annual payments of \$66,667. Final payment is due May 1, 2038. As of December 31, 2018 the balance was \$1,300,000.

The annual debt service for the note payable is as follows:

	Principal	Interest	Total Annual Requirements
2019	\$ 66,667	\$ -	\$ 66,667
2020	66,667	-	66,667
2021	66,667	-	66,667
2022	66,667	-	66,667
2023	66,667	-	66,667
2024-2028	333,333	-	333,333
2029-2033	333,333	-	333,333
2034-2038	299,999	-	299,999
Totals	<u>\$ 1,300,000</u>	<u>\$ -</u>	<u>\$ 1,300,000</u>

EAST ALAMOSA WATER AND SANITATION DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS
December 31, 2018

NOTE 6 SEGMENT INFORMATION

Because water and sewer services are accounted for in one fund, several items cannot be allocated between each segment. Therefore, a condensed statement of net position and statement of cash flows, as well as some line items have been omitted in the segment information.

The following is a summary of operating income and expense information on the various segments of the Enterprise Fund.

	<u>Water</u>	<u>Sewer</u>	<u>Total</u>
Operating Revenues			
Service Charges	\$ 204,841	\$ 200,921	\$ 405,762
Total Operating Revenues	<u>204,841</u>	<u>200,921</u>	<u>405,762</u>
Operating Expenses			
Operating Expenses	142,112	117,626	259,738
Depreciation Expense	103,676	87,461	191,137
Total Operating Expenses	<u>245,788</u>	<u>205,087</u>	<u>450,875</u>
OPERATING INCOME (LOSS)	(40,947)	(4,166)	(45,113)
Non-Operating Revenues (Expenses)			
Interest Income	1,643	1,611	3,254
Miscellaneous Income	1,027	1,008	2,035
Total Non-Operating Revenues (Expenses)	<u>2,670</u>	<u>2,619</u>	<u>5,289</u>
Income (Loss) Before Contributions and Operating Transfers	(38,277)	(1,547)	(39,824)
Capital Contributions	2,500	-	2,500
Transfers In	7,548	7,403	14,951
Change in Net Position			(22,373)
Net Position at Beginning of Year			<u>4,564,825</u>
Net Position at End of Year			<u>\$ 4,542,452</u>
	<u>Water</u>	<u>Sewer</u>	<u>Total</u>
Total Capital Assets	\$ 5,149,806	\$ 3,093,388	\$ 8,243,194
Accumulated Depreciation	(1,642,615)	(1,674,655)	(3,317,270)
Net Capital Assets	<u>\$ 3,507,191</u>	<u>\$ 1,418,733</u>	<u>\$ 4,925,924</u>

EAST ALAMOSA WATER AND SANITATION DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS
December 31, 2018

NOTE 7 TABOR EMERGENCY RESERVE

Colorado voters passed an amendment to the State Constitution, Article X, Section 20, which has several limitations, including revenue raising, spending abilities, and other specific requirements of state and local governments. The amendment is complex and subject to judicial interpretation. The District believes it is in compliance with the requirements of the amendment.

Fiscal year spending and revenue limits are determined based on the prior years' spending adjusted for inflation and local growth. During 1995 the voters of the District approved a measure, which allows the District to retain and spend revenue in excess of the limit.

The amendment also requires that Emergency Reserves be established. These reserves must be at least three percent of fiscal year spending in 1995 and thereafter. This emergency reserve has been presented as a restricted fund balance in the General Fund and restricted net position in the government-wide Statement of Net Position. The District is not allowed to use the emergency reserves to compensate for economic conditions, revenue shortfalls, or salary or benefit increases.

NOTE 8 RISK MANAGEMENT

The District is exposed to various risks of loss related to torts: theft of, damage to, and destruction of assets; errors and omission; injuries to employees; and natural disasters. These risks are covered by commercial insurance purchased from independent third parties. There have been no significant reductions in insurance coverage. Settled claims from these risks have not exceeded commercial insurance coverage for the current year or the three prior years.

NOTE 9 DEFINED CONTRIBUTION PLAN

All eligible District employees participate in a Simplified Employee Pension Plan (the Plan), a defined contribution plan. The Plan is a tax qualified plan under Section 408(p) of the Internal Revenue Code and all contributions by or on behalf of employees are tax deferred until time of withdrawal.

Employees are eligible immediately upon their employment with the District, and participation is mandatory. Employee and employer contributions are always 100% vested.

The District contributes a minimum of 2% and a maximum of 3% of the compensation of each employee. For 2018, the contribution rate was 3%. Each participant contributes a minimum amount equal to the District's contribution, and are permitted to make additional contributions up to applicable Internal Revenue Code Limits. For the year ended December 31, 2018, employee contributions totaled \$1,754 and the District recognized pension expense of \$1,754.

Plan benefits depend solely on amounts contributed to the plan plus investment earnings, less administrative expenses. The Plan may be amended by resolution of the Board of Directors.

**EAST ALAMOSA
WATER AND SANITATION DISTRICT
REQUIRED SUPPLEMENTARY INFORMATION**

EAST ALAMOSA WATER AND SANITATION DISTRICT
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
GENERAL FUND
For the Year Ended December 31, 2018

	BUDGETED AMOUNTS		ACTUAL	VARIANCE WITH
	ORIGINAL	FINAL		FINAL BUDGET
				POSITIVE
				(NEGATIVE)
REVENUES				
Taxes	\$ 78,589	\$ 78,589	\$ 80,181	\$ 1,592
Miscellaneous Income	500	500	937	437
TOTAL REVENUES	<u>79,089</u>	<u>79,089</u>	<u>81,118</u>	<u>2,029</u>
EXPENDITURES				
Salaries and Benefits	14,075	14,075	15,698	(1,623)
Payroll Taxes	1,610	1,610	1,239	371
Contract Labor	1,500	1,500	200	1,300
Professional Services	22,230	22,230	19,770	2,460
Utilities	375	375	336	39
Insurance	4,608	4,608	8,309	(3,701)
Supplies	4,500	4,500	659	3,841
Telephone	2,600	2,600	1,887	713
Board Member Stipend	10,000	10,000	7,800	2,200
Cleaning Expense	1,500	1,500	-	1,500
Conference Expense	6,000	6,000	4,397	1,603
General Maintenance	500	500	634	(134)
Other Expenditures	9,650	9,650	3,225	6,425
TOTAL EXPENDITURES	<u>79,148</u>	<u>79,148</u>	<u>64,154</u>	<u>14,994</u>
Excess (Deficiency) of Revenues Over Expenditures	<u>(59)</u>	<u>(59)</u>	<u>16,964</u>	<u>17,023</u>
OTHER FINANCING SOURCES (USES)				
Transfers to Other Fund	-	-	(14,951)	(14,951)
TOTAL OTHER FINANCING SOURCES (USES)	<u>-</u>	<u>-</u>	<u>(14,951)</u>	<u>(14,951)</u>
Net Change in Fund Balance	(59)	(59)	2,013	2,072
Fund Balance, Beginning of Year	<u>7,204</u>	<u>7,204</u>	<u>8,323</u>	<u>1,119</u>
Fund Balance, End of Year	<u>\$ 7,145</u>	<u>\$ 7,145</u>	<u>\$ 10,336</u>	<u>\$ 3,191</u>

Notes to Required Supplementary Information

The basis of budgeting is the same as GAAP.

This schedule is presented on the GAAP basis.

**EAST ALAMOSA
WATER AND SANITATION DISTRICT
SUPPLEMENTARY INFORMATION**

EAST ALAMOSA WATER AND SANITATION DISTRICT
SCHEDULE OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION
BUDGET AND ACTUAL - NON-GAAP
WATER AND SEWER FUND
For the Year Ended December 31, 2018

	BUDGETED AMOUNTS		ACTUAL	VARIANCE WITH
	ORIGINAL	FINAL		FINAL BUDGET
				POSITIVE
				(NEGATIVE)
OPERATING REVENUES				
Water and Sewer Service Charges	\$ 407,700	\$ 407,700	\$ 405,762	\$ (1,938)
Total Operating Revenues	<u>407,700</u>	<u>407,700</u>	<u>405,762</u>	<u>(1,938)</u>
OPERATING EXPENSES				
Salaries	72,000	72,000	65,944	6,056
Payroll Taxes	11,700	11,700	6,955	4,745
Sewer Maintenance	51,000	51,000	30,817	20,183
Water Maintenance	5,000	5,000	3,403	1,597
Water Treatment	55,500	55,500	43,248	12,252
Engineering	15,000	15,000	617	14,383
Professional Services	9,500	9,500	4,502	4,998
Repairs and Maintenance	32,000	32,000	14,613	17,387
Utilities	50,000	50,000	27,671	22,329
Contract Labor	53,400	53,400	47,998	5,402
Supplies	11,500	11,500	9,798	1,702
Other Expenses	380,750	380,750	4,172	376,578
Depreciation	195,000	195,000	191,137	3,863
Total Operating Expenses	<u>942,350</u>	<u>942,350</u>	<u>450,875</u>	<u>491,475</u>
Operating Income (Loss)	<u>(534,650)</u>	<u>(534,650)</u>	<u>(45,113)</u>	<u>489,537</u>
NONOPERATING REVENUES (EXPENSES)				
Miscellaneous Income	5,250	5,250	2,035	(3,215)
Interest Income	2,750	2,750	3,254	504
Principal Payment	(66,667)	(66,667)	(66,667)	-
Total Nonoperating Revenues (Expenses)	<u>(58,667)</u>	<u>(58,667)</u>	<u>(61,378)</u>	<u>(2,711)</u>
Income (Loss) Before Contributions and Operating Transfers	<u>(593,317)</u>	<u>(593,317)</u>	<u>(106,491)</u>	<u>486,826</u>
Capital Contributions	5,000	5,000	2,500	(2,500)
Transfers from Other Fund	-	-	14,951	14,951
Net Income (Loss) - Budget Basis	<u>(588,317)</u>	<u>(588,317)</u>	<u>(89,040)</u>	<u>\$ 499,277</u>
Add: Loan Principal Payment			<u>66,667</u>	
Net Income (Loss)			<u>(22,373)</u>	
Net Position, Beginning of Year	<u>4,329,300</u>	<u>4,329,300</u>	<u>4,564,825</u>	
Net Position, End of Year	<u>\$ 3,740,983</u>	<u>\$ 3,740,983</u>	<u>\$ 4,542,452</u>	